

# **BUCKEYE WOMEN BOWLING WRITERS**

## **Duties and Responsibilities of BWBW Directors**

1. Schedule of Meetings
  - A – January Board Meeting
  - B – February Annual Meeting
  - C – August Board Meeting
  
2. Assignments
  - A – Committees
    - 1 – Chairman of some
    - 2 – Member of others
  - B – Workshop Panels
  - C – Directive of President
  
3. Responsibilities
  - A – Working knowledge of USBC Rules
  - B – Public Relations Ambassador
    - 1 – Handle correspondence
    - 2 – Handle speaking assignment
  - C – Keep meeting discussions confidential